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## Right to Cancel

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You have the right to cancel this contract within 14 days without any reason.

The cancellation period will expire after 14 days from the day that you accept your offer.

To exercise the right to cancel, you must inform us of your decision to cancel this contract by e-mail ([admissions@lccm.org.uk](mailto:admissions@lccm.org.uk)). You should include your student ID number and the name of the course you wish to cancel.

We will acknowledge your cancellation request via email without delay.

Alternatively, you may use the attached cancellation form, but it's not obligatory.

To meet the cancellation deadline, it is sufficient for you to send your communication concerning your exercise of the right to cancel before the cancellation period has expired. If you send a letter or post the cancellation form, you should obtain a proof of posting to confirm the date that you sent it in.

### Effect of cancellation

If you cancel this contract, we will cancel your registration for the course that you have told us you want to cancel.

If you cancel this contract within 14 days and prior to enrolling, we will reimburse to you any money you have paid for the course. To apply for a refund, please follow this link: <https://refunds.lccm.org.uk/>.

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## CANCELLATION FORM

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If you would prefer to cancel your place on a course at LCCM via email instead of completing this form, please email [admissions@lccm.org.uk](mailto:admissions@lccm.org.uk) with your student ID number, confirming that you wish to cancel your place.

To:	London College of Creative Media
Address:	The Music Box, 241 Union Street, London SE1 OLR
Email Address:	<a href="mailto:admissions@lccm.org.uk">admissions@lccm.org.uk</a>

I hereby give notice that I cancel my contract for the supply of the following service:	
Place at LCCM (enter course title)	
Offer received (enter date):	
Name of consumer:	
Address of the consumer:	
Signature of consumer:	
Date:	