

Creating an IMEX account

Even if you have attended IMEX in the past you now need to set up an IMEX account. You only need to create an IMEX account once and you can use it to manage your participation at this, and future IMEX shows.

STEP 1

Select the blue box 'Create your IMEX account'.

The screenshot shows the IMEX account creation page. At the top is the IMEX logo. Below it, text says: "First time here and ready to register for FREE? Click 'Create your IMEX account' below and then you can register your attendance at each IMEX show." There are two buttons: "Sign in" and "Create your IMEX account". The "Create your IMEX account" button is highlighted with a red box and a yellow arrow pointing to it.

STEP 2

Enter the email address you wish to use for your show attendance into the box marked 'Email Address' then click 'Send Verification Code'.

You will then receive an email containing a code to verify your email address.

The screenshot shows the IMEX account creation page. The "Email Address" field is filled with "imetesting+bluecloud@gmail.com". The "Send verification code" button is highlighted with a red box and a yellow arrow pointing to it. Below the button are fields for "New Password", "Confirm New Password", "First Name", "Surname", "Organisation name", and "Country".

STEP 3

You should type or paste this code into the 'Verification Code' box on the screen and hit the 'Verify Code' button to verify your email address.

You must do this within 10 minutes of being sent the verification code

The screenshot shows the IMEX account creation page. The "Verification code" field is filled with "132465". The "Verify code" button is highlighted with a red box and a yellow arrow pointing to it. Below the button are fields for "New Password", "Confirm New Password", "First Name", "Surname", "Organisation name", and "Country".

STEP 4

Once the code has been verified you will need to enter and confirm a new password for your IMEX account as well as complete the 'First Name', 'Surname', 'Organization Name' and 'Country' fields and the click 'Create account'.

You can now access your IMEX account to Register for the show and manage your IMEX show experience.

The screenshot shows the IMEX account creation page. The "New Password" field is filled with "1234567890". The "Create account" button is highlighted with a red box and a yellow arrow pointing to it. Below the button are fields for "Confirm New Password", "First Name", "Surname", "Organisation name", and "Country".