# Hosted buyer timeline

### Key dates

Mid July - reimbursement claims open

August 21 - exhibitor directory available

August 28 - full education program available

August 28 - hotel allocation available in your IMEX account

**End August** - Passkey system opens - you can book extra nights at your own expense

September 2 - view floor plan

September 6 - deadline for submitting your reimbursement claim

September 9 - schedules go live

Around two weeks before show - IMEX app available

Around two weeks before show - badges will be emailed

After show - reimbursement payments begin

### Key information

Everything you need to know about reimbursements is explained here.

<u>Register</u> for our webinars or <u>watch</u> our videos for help with your itinerary, reimbursements, how to book meetings, attending for the first time, everything you need to know before you go.

**Have a question?** Find the answer in our <u>FAQs</u> and <u>help guides</u>.

Need more help? Email us at <u>enquiries@imexevents.com</u> or call +44 (0)1273 224957.

#### Refer a friend

Do you know someone who would qualify for the hosted buyer program? Share this link

## Accessibility and mobility

If you need assistance with mobility and/or accessibility contact us.

